

APPLICATION FOR RELEASE



AUSTRALIAN
LEADING
INSTITUTE OF
TECHNOLOGY

This form is for a change of provider prior to the mandatory six months completion of the 'principal course of study'. Please read the attached Transfer between Registered Providers Policy to determine if you meet the requirements to be granted a Letter of Release. If you have completed more than six months of the principal course of study, please fill in the Application for Student Withdrawal Form (available at ALIT student service desk).

Student Name :

Student Number :

Course :

Class Group :

Email :

Phone Number :

Reason for Transfer :

Please attach:

- Letter of Offer from the Receiving Provider.
- Any other relevant supporting documentation.

Student Signature

Date

Please submit this form to ALIT student service desk. Please note that until this application is approved and you are notified in writing, you have not been officially withdrawn from ALIT. If you do not have an official confirmation of your cancellation of enrolment at ALIT and you do not attend your scheduled classes, you will be marked absent, and your attendance percentage will be affected.

Authorised by:

Student Service Office

Date